 **ACLE ST EDMUNDS BOWLS CLUB**

 **CONSTITUTION**

1. **TITLE**
	1. The club shall be known as Acle St Edmunds Bowls Club.
2. **OBJECTIVES**
	1. To encourage and promote the game of bowls.
	2. To abide by the governing rules of the National Associations/Federations that the club is affiliated to.
3. **MEMBERSHIP**
	1. The committee has the power to limit the club membership numbers.
	2. Membership shall be open to all Acle residents as of right.
	3. All new applicants for membership must apply in writing to the club secretary. Applications to be approved by the committee.
4. **ADMINISTRATION**
	1. The affairs of the club (with exception of changes to the constitution or rules) shall be conducted by the committee which shall consist of:-

 Chairman

 Vice Chairman

 Secretary

 Treasurer

 EBA Men’s Secretary

 EBF Men’s Secretary

 Ladies Section Representative

 Recreation Committee Member

 Greenkeeper

* 1. The committee and officers of the club shall be nominated and accepted annually at the club AGM.
	2. The ladies section of the club shall annually arrange their own meeting and formally propose and adopt their own officers which are to be formally ratified at the club AGM.
	3. A quorum of committee members shall be required at meetings to adopt any decisions (A quorum shall consist of 50% + 1 committee members.)
	4. The committee shall have the power to submit propositions to the AGM and any Special General Meeting.
	5. The committee shall have the power to co-opt members onto the committee.
1. **MEETINGS**
	1. The committee shall meet at least three times per year to administer the affairs of the club. Additional meetings can be called as deemed necessary by Committee members.
	2. The committee shall set the time and date of the next AGM at the current AGM.
	3. The committee shall be empowered to call a Special General Meeting to discuss any urgent matter, only the stated subject will be discussed, and the rules of the AGM shall apply.
	4. The membership (at least 15 members) may call a Special General Meeting which must be held within 21 days of receipt of such notice by the committee.
2. **STANDING ORDERS**
	1. Changes to the Constitution/Rules can only be made at the AGM through properly submitted proposals. Those propositions must be returned to the Club Secretary at least 14 days prior to the AGM.
	2. Notification of the club AGM date/proposition/nomination details must be received by the members at least 28 days before the AGM date.
	3. A 2/3rds majority (numbers rounded up) of the attendees at the AGM will be required to change any part of the constitution or rules of the club. For all other proposals a straight majority of attendees will be required.
	4. Only one person at a time may speak at any meeting.
	5. The proposer of a motion shall speak to explain their proposal. The proposal can then be discussed by the club members. The proposer shall have the right of reply.
	6. Unless the proposer or seconder is in attendance at the AGM to explain the proposal, the proposal shall be withdrawn.
	7. Votes for and against proposals/nominations shall be counted.
	8. There shall be no ANY OTHER BUSINESS voted on at the AGM, however a general discussion MAY be allowed, time permitting and at the discretion of the Chairman.
	9. Copies of the current AGM minutes, ***details of*** officers of the club ***and current club constitution and rules*** shall be posted on the club notice boards before the commencement of the season.
	10. ***Copies of the resume of the latest committee meeting shall be posted on the club notice board within one month of the meeting***

***(during the outdoor season), as agreed at the EGM.***

***6.11*** The club opening day shall be the last Sunday in April of any year, which can be changed at the committee’s discretion.

1. **MEMBERSHIP FEES**
	1. Membership fees shall be proposed by the committee and ratified at the club AGM.
	2. Membership fees must be paid by the 31st May of the relevant year. Any member not paying by this date will not be considered for team selection.
	3. Reduced membership and rink fees, as agreed at the AGM, shall be applicable to members under 21 years of age and in full time education.
	4. A reduced membership will be applicable to new members joining the club after 1st August of the relevant year, as agreed at the AGM.
2. **CLUB TEAMS**
	1. The administration and selection of the teams shall be at the discretion of the relevant team captains.
	2. Only male members may vote for MALE ONLY team officers, similarly only female members may vote for FEMALE ONLY team officers.
3. **SEVERANCE OF MEMBERSHIP**
	1. The discipline, and severance, of membership shall be at the discretion of the committee.

***LATEST CHANGES ARE SHOWN IN BOLD, ITALICS AND UNDERLINED – LAST UPDATED NOVEMBER 3, 2015***